

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

t: 03450 450 500  
f: 01954 713149  
dx: DX 729500 Cambridge 15  
minicom: 01480 376743  
**www.scambs.gov.uk**



6 June 2011

To: Chairman – Councillor Trisha Bear  
Members of the Licensing (2003 Act) Sub-Committee – Councillors  
Richard Barrett and Val Barrett

Applicant: Mrs H Fernandes

Representee(s): See attached list (for attendees at the hearing only)

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application to vary existing licence conditions at the Royal Oak, Barrington. The hearing will be held in the **MEZZANINE, SECOND FLOOR** meeting room at South Cambridgeshire Hall on **TUESDAY, 14 JUNE 2011 at 10.30 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**JEAN HUNTER**  
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

---

<b>AGENDA</b>		<b>PAGES</b>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>INTRODUCTIONS / PROCEDURE</b> The Chairman will introduce the members of the Sub-Committee and the officers in attendance at the meeting  A copy of the Licensing (2003 Act) Committee procedure is attached.	<b>1 - 2</b>
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>4.</b>	<b>LIST OF REPRESENTEES</b>	<b>3 - 4</b>
<b>5.</b>	<b>APPLICATION TO VARY EXISTING LICENCE CONDITIONS, THE ROYAL OAK, BARRINGTON</b>	<b>5 - 50</b>

### **OUR VISION**

- We will make South Cambridgeshire a safe and healthy place where residents are proud to live and where there will be opportunities for employment, enterprise and world-leading innovation.
- We will be a listening Council, providing a voice for rural life and first-class services accessible to all.

### **OUR VALUES**

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

While the District Council endeavours to ensure that visitors come to no harm when visiting South Cambridgeshire Hall, those visitors also have a responsibility to make sure that they do not risk their own or others' safety.

### **Security**

Members of the public attending meetings in non-public areas of the Council offices must report to Reception, sign in, and at all times wear the Visitor badges issued. Before leaving the building, such visitors must sign out and return their Visitor badges to Reception.

### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

- **Do not** use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

### **First Aid**

If someone feels unwell or needs first aid, please alert a member of staff.

### **Access for People with Disabilities**

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can obtain both neck loops and earphones from Reception.

### **Toilets**

Public toilets are available on each floor of the building next to the lifts.

### **Recording of Business and Use of Mobile Phones**

The Council is committed to openness and transparency. Until such time as the Council's Constitution is updated to allow public recording of business, the Council and all its committees, sub-committees or any other sub-group of the Council or the Executive will have the ability to formally suspend Standing Order 21.4 (prohibition of recording of business) for the duration of that meeting to enable the recording of business, including any audio / visual or photographic recording in any format or use of social media to bring Council issues to a wider audience. To minimise disturbance to others attending the meeting, all attendees and visitors are asked to make sure that their phones and other mobile devices are set on silent / vibrate mode during meetings.

### **Banners, Placards and similar items**

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

### **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

### **Smoking**

Since 1 July 2008, the Council has operated a new Smoke Free Policy. Visitors are not allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

### **Food and Drink**

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. Visitors are not allowed to bring food or drink into the meeting room.

This page is left blank intentionally.

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

## LICENSING ACT 2003 COMMITTEE

HEARING PROCEDURE**1. Introduction**

- The Chairman of the sub-committee will welcome and introduce everyone present, giving explanations of roles where necessary, and outline the procedure to be followed.
- The hearing will take the form of a discussion to be led by the sub-committee.
- Members of the sub-committee will be able to ask questions of any party, or the Licensing Officer, at the hearing. They will try, so far as possible, to ask their questions at the conclusion of each party's submission.
- The sub-committee will consider any requests for permission to ask questions of other parties. It will decide if questions are required in order for it to consider the case properly. If permission is given to one party, it will usually be given to all other parties.
- The Chairman may ask any person behaving in a disruptive manner to leave and may refuse to permit that person(s) to return or may permit them to return with specified conditions. Such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.
- Members of the sub-committee will be asked to make any Declaration of Interests.

**2. Witnesses**

The sub-committee will consider any requests from any of the parties to call witnesses.

**3. New evidence/information**

The sub-committee will consider any requests for permission to present new evidence or information not previously disclosed to all the parties and the sub-committee prior to the hearing. The general rule is that such information or evidence must not be considered unless all parties at the hearing agree to it being considered on the day of the hearing. A request may be made for a short adjournment to allow time for everyone to receive copies of the extra information and time to read it.

**4. Allocation of time**

Each party will be asked for a time estimate for the presentation of their case. The sub-committee will hear all estimates and then allocate each party an equal amount of time to speak.

**5. Licensing Officer's report**

The Council's Licensing Officer will outline details of the application and representations received by the council. No recommendation to members will be made.

## **6. Applicant's case**

The applicant will present their case first. They have a right to:

- address the sub-committee on any points of clarification the council has sought;
- address the committee generally; and
- call any witnesses that they have been given permission to call. Witnesses may be cross-examined if permission is granted. If this happens, the time taken for questions will count towards the allocated time of the party asking the questions, not the party answering them.

Members of the sub-committee may ask questions of the applicant.

## **7. Police representations**

The Police will make any representations about the application, with the same rights as listed at s.6.

Members of the sub-committee may ask questions of the police representative.

## **8. "Responsible authorities" representations**

Other "responsible authorities" (Police/Fire/Environmental Health Officer/Social Services/Trading Standards/Planning Directorate) will then make representations, with the same rights as listed at s.6.

Members of the sub-committee may ask questions of those authorities represented.

## **9. Any other representations**

Anybody else making representations will go last, with the same rights listed at s.6.

Members of the sub-committee may ask questions of any person who has made a representation.

## **10. Legal advice**

Once all parties have presented their cases to the sub-committee, and the members of the sub-committee have no more questions for any of the parties, the Council's Legal Officer will be asked to outline any relevant legal guidance.

## **11. Decision-making**

The sub-committee will then retire to another room to make its decision. The Council's Senior Lawyer and Democratic Services Officer will accompany members to advise where necessary and take notes of the decision.

## **12. Notification of decision**

Depending on the nature of the application, a determination of the case will either be made at the conclusion of the hearing, or within 5 working days. In most cases, all parties will be notified of the decision in writing.

**LICENSING (2003 ACT) SUB-COMMITTEE**  
**APPLICATION TO VARY LICENCE CONDITIONS AT**  
**THE ROYAL OAK, BARRINGTON**

**LIST OF REPRESENTEES**

1. PH Hammond, 35 West Green, Barrington
2. Barrington Parish Council, 3 Shepreth Road, Barrington
3. Alan and Barbara Moggridge, 27a West Green, Barrington
4. Russell Watkins, Environmental Health Officer, SCDC
5. Mark and Emma Satterly, 33 West Green, Barrington

This page is left blank intentionally.



## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

---

**REPORT TO:** Licensing (2003 Act) Sub-Committee 14 June 2011  
**AUTHOR/S:** Executive Director, Operational Services / Licensing Officer

---

**APPLICATION TO VARY EXISTING LICENCE CONDITIONS:  
THE ROYAL OAK, BARRINGTON**

**The Application**

1. The application (**APPENDIX A**) to vary the existing licence for the Royal Oak P.H. Barrington was received by the licensing section on the 19 April 2011. The requirements for advertising and displaying relevant notices were carried out in accordance with the Licensing Act 2003.

**The premises are currently permitted to open:**

- Monday to Saturday 11.30 hours to 15.00 hours
- Monday to Saturday 18.00 hours to Midnight
- Sunday 12.00 midday to 23.30 hours

**Premises are licensed for the sale by retail of alcohol for consumption ON and OFF the premises:**

- Monday to Saturday between 11.30 hours to 14.30 hours
- Monday to Saturday between 18.00 hours to Midnight
- Sunday 12.00 Midday to 22.30 hours

**Background**

2. The premises are in a village location positioned off the main road, with residential properties to the rear and both sides

The premises open onto a grassed area, with a small patio area to the front of the premises. To the rear is a large car parking area accessed from the roadside along the side of the premises. (Map & Plan attached as **APPENDIX B**).

The premises are Freehold and owned by Mrs Fernandes, the Applicant.

**The variation application is for: -**

- **Hours Premises Open to Public:**  
Monday to Saturday 11.00 hours to 00.30 hours  
Sunday 12.00 midday to 23.30 hours  
Christmas Eve 11.00 hours to 01.00 hours  
New years Eve 11.00 hours to 02.00 hours
- **To allow the supply of alcohol (On and Off the premises)**  
Monday – Saturday 11.30 hours to Midnight  
Sunday from 12.00 midday to 22.30 hours  
Christmas Eve - 11.00 hours to 01.00 hours  
New years Eve – 11.00 hours to 02.00 hours

- **To Allow the provision of Live Music (Indoors Only)**  
Monday to Saturday 11.30 hours to 23.00 hours  
Sunday 12.00 midday to 22.00 hours  
Christmas Eve 11.00 hours to 01.00 hours  
New Years Eve 11.00 hours to 02.00 hours
- **To Allow the Provision of Recorded Music (Indoors Only)**  
Monday to Saturday 11.30 hours to 23.00 hours  
Sunday 12.00 midday to 22.00 hours  
Christmas Eve 11.00 hours to 01.00 hours  
New Years Eve 11.00 hours to 02.00 hours
- **To Allow the Performance of Dance (Indoors only)**  
Monday to Saturday 11.30 hours to 23.00 hours  
Sunday 12.00 midday to 22.00 hours  
Christmas Eve 11.00 hours to 01.00 hours  
New Years Eve 11.00 hours to 02.00 hours
- **To Allow the Provision of Facilities for Dancing (Indoors Only)**  
Monday to Saturday 11.00 hours to 23.00 hours  
Sunday 12.00 midday to 22.00 hours  
Christmas Eve 11.00 hours to 01.00 hours  
New Years Eve 11.00 hours to 02.00 hours
- **To Allow for the Provision of Facilities for Entertainment of a similar description to that falling within I or J (Indoors Only)**  
Monday to Saturday 11.00 hours to 23.00 hours  
Sunday 12.00 midday to 22.00 hours  
Christmas Eve 11.00 hours to 01.00 hours  
New Years Eve 11.00 hours to 02.00 hours
- **To Allow for the Provision of Late Night Refreshment (Indoors Only)**  
Christmas Eve 23.00 hours to 01.00 hours  
New Years Eve 23.00 hours to 02.00 hours

### **Relevant Representations**

3. Representations had been received from:  
Local Residents  
Environmental Health Officer

The letters are attached as **APPENDIX C**.

### **Officer's Views**

4. When considering the application, the Sub-Committee should be aware that it may only take into consideration the parts of the application that represent a variation.

### **Policy Considerations**

5. Conditions Relating to Public Safety (including fire safety)

**Conditions relating to public safety will be those that are necessary to promote the objective of public safety for individual premises or clubs. They should not duplicate other legal requirements. Equally the attachment of conditions to a premises licence or club premises certificate will not relieve employers of the**

statutory duty to comply with the requirements of Health and Safety legislation and the requirements under the management of Health and Safety at Work regulations 1999 and the Fire Precautions (Workplace) regulations 1997 to undertake risk assessments.

*Conditions enforcing these arrangements will therefore be unnecessary.*

**Where existing legislation does not provide adequately for the safety of the public consideration may be given to conditions covering:**

- a) *Disabled people*
  - 1) **Adequate arrangements to enable their safe evacuation in the event of an emergency.**
  - 2) **Disabled people on the premises are made aware of those arrangements**
- b) *Escape routes*
  - 1) **All exit doors are easily openable without the use of a key, card, or similar means**
  - 2) **Doors at such exits are regularly checked to ensure that they function satisfactorily and a record of the check kept.**
  - 3) **Any removable security fastenings are removed whenever the premises are open to the public or occupied by staff**
  - 4) **All fire doors are maintained effectively self closing and shall not be held open other than by approved devices (For example, electromagnetic releases operated by smoke detectors).**
  - 5) **Fire resisting doors to ducts, service shafts, and cupboards shall be kept locked shut.**
  - 6) **The edges of treads of steps and stairways are maintained so as to be conspicuous.**
- c) *Safety Checks*
  - 1) **Safety checks are carried out before the admission of the public and details of such checks are kept in a log book.**
- d) *Curtains, Hangings, Decorations and upholstery*
  - 1) **Hanging, curtains and temporary decorations are maintained in a flame-retardant condition**
  - 2) **Any upholstered seating meets on a continuous basis the pass criteria for smouldering ignition source 0, flaming ignition source 1, and crib ignition source 5 when tested in accordance with section 5 of BS 5852:1990.**
  - 3) **Curtains, hangings and temporary decorations are arranged so as not to obstruct exits, fire safety signs, or fire fighting equipment.**
  - 4) **Temporary decorations are not used without prior notification to the Licensing Authority/Fire Authority.**
- e) *Accommodation limits*
  - 1) **Arrangements are made to ensure that any capacity limit imposed under the premises licence or club premises certificate are not exceeded**
  - 2) **The licence holder, a club official, manager or designated premises supervisor should be aware of the number of people on the premises and required to inform any authorised person on request.**
- f) *Fire action notices*

- 1) **Notices detailing the actions to be taken in the event of a fire or other emergencies, including how the fire brigade should be summoned, are prominently displayed and protected from damage and deterioration**
- 2) **In the case of an outbreak of fire the fire brigade must be called at once to any outbreak, however slight and the details recorded in a Fire Log Book – to be kept available for inspection by the Council or an authorised officer**
- 3) **The local Fire Control Centre is notified as soon as possible if the water supply to any fire extinguishing equipment is cut off or restricted.**

g) *Access for emergency vehicles and first aid.*

- 1) **Access for emergency vehicles is kept clear and free from obstruction.**
- 2) **Adequate and appropriate supply of first aid equipment and materials is available on the premises**
- 3) **At least one suitably trained first-aider shall be on duty when the public are present and if more than one suitably trained first-aider that their respective duties are clearly defined.**

H *Lighting*

- 1) **In the absence of adequate daylight, the lighting in any area accessible to the public, members or guests shall be fully in operation when they are present**
- 2) **Fire safety signs are adequately illuminated**
- 3) **Emergency lighting is not altered**
- 4) **Emergency lighting batteries are fully charged before the admission of the public, guests and members**
- 5) **In the event of failure of normal lighting where the emergency lighting has a capacity of one hour, arrangements are in place to ensure that the public, members or guests leave the premises within 20 minutes unless within that time normal lighting has been restored and the battery is being re-charged. If the emergency lighting battery has a capacity of three hours the appropriate period by the end of which the public should have left is one hour.**

I *Temporary electrical installations*

- 1) **Temporary electrical wiring and distribution systems shall comply with the recommendations of applicable British Standards**
- 2) **Where they have not been installed by a competent person, temporary electrical wiring and distribution systems are inspected and certified by a competent person before they are put to use.**

J *Indoor sports entertainments*

- 1) **If necessary, an appropriately qualified medical practitioner is present throughout a sports entertainment involving boxing, wrestling, judo, karate or other sports entertainment of a similar nature.**
- 2) **Where a ring is being used, it is constructed by a competent person and inspected by a competent authority and any material used to form the skirt around the ring is flame-retardant.**
- 3) **At any wrestling or other entertainment of a similar nature members of the public do not occupy any seat within 2.5 metres of the ring**
- 4) **At water sports entertainments, staff adequately trained in rescue and life safety procedures are stationed and remain within the vicinity of the water at all material times.**

K) *Alterations to premises*

1. **Alterations that make it impossible to comply with an existing condition to premises should be notified to the Local Authority**
- 2) **The holder of the premises licence should apply for a variation to the existing licence should any alterations make it impossible to comply with any existing condition.**

L *Special effects*

- 1) **Any special effects including dry ice machines, cryogenic fog, smoke machines, fog generators, fireworks, firearms, motor vehicles, strobe lighting machines, lasers or explosives should be stored so as to minimise any risk to the safety of the audience, the performers and staff.**
  - 2) **Use of certain special effects may be used subject to prior notification of the Licensing Authority or inspection by the Fire Authority**
4. **Conditions relating to the prevention of public nuisance.**
- a) *Consideration may be given to conditions that ensure that:*
    - 1) *Noise or vibration does not emanate from the premises so as to cause a nuisance to nearby properties*
    - 2) *Prominent, clear and legible notices are displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.*
    - 3) *The use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in the surrounding areas are restricted.*
    - 4) *The placing of refuse - such as bottles- into receptacles outside the premises takes place at times that will minimise the disturbance to nearby properties.*
    - 5) *Noxious smells from the licensed premises are not permitted (subject to existing legislation not providing adequate measures) so as to cause a nuisance to nearby properties and the premises are properly vented.*
    - 6) *Flashing or particularly bright lights on or outside licensed premises (any such condition must be balanced against the benefits of providing lighting to promote the prevention of crime and disorder).*

b) *Hours*

*The hours during which the premises are permitted to be open to the public or to members and their guests can be restricted by the conditions of a premises licence or club premises certificate for the prevention of public nuisance:*

- 1) *Conditions may be placed on premises restricting (other than where they are protected by the transitional provisions of the Act) the hours during which premises are permitted to be open to the public or to members and their guests.*
- 2) *Restrictions may be necessary on the times when certain licensable activities take place even though the premises may be open to the public at such times*
- 3) *Restrictions may be necessary on parts of a premise used for certain licensable activities at certain times.*

2. **Conditions relating to Crime and Disorder**

a) **Door Supervisors** (registered with the Security Industries Authority)

The Local Authority recognises that in applications where door supervisors are referred to in the operating schedule conditions relating to door supervisors are mandatory. Where conditions are attached relating to the provision of door supervisors and security they may be valuable in:

1. preventing the admission and ensuring the departure from the premises of the drunk and disorderly, without causing further disorder;
2. keeping out excluded individuals (subject to court bans or bans imposed by licence holder);
3. Searching and excluding those suspected of carrying illegal drugs or carrying offensive weapons and;
4. maintaining orderly queuing outside venues

Where door supervisors are to be a condition of a licence they are required to be licensed through the Security Industries Authority in line with the Securities Industry Act 2000.

**b) Bottle bans**

It is recognised that glass vessels (ie bottles and glasses) may be used as weapons inflicting serious harm during incidents of disorder. Conditions may include:

1. No bottles containing beverages of any kind, whether open or sealed, shall be given to customers on the premises whether at the bar or by staff service away from the bar
2. No customer carrying open or sealed bottles shall be admitted to the premises at any time that the premises are open to the public.

In appropriate circumstances conditions may exempt bottles containing wine or similar sold for consumption with a table meal by customers who are seated in a separate area from the bar.

**c) CCTV**

The presence of CCTV cameras can be an important means of deterring and detecting crime at and immediately outside licensed premises. Conditions may include:

1. The need to have CCTV cameras on the premises
2. The precise positioning of each camera
3. The requirement to maintain cameras in good working order
4. The requirement to retain recordings for an appropriate period.

*d) Other conditions that may be considered relevant to promote the reduction of crime and disorder may include:*

1. Restriction on drinking areas
2. Capacity limits
3. Proof of age cards
4. Crime prevention notices
5. Signage at or immediately outside the premises
6. Use of plastic containers and toughened glass

**Legal Implications**

6. All parties will maintain a right of appeal to a Magistrate's Court after the determination of this application.

**Contact Officer:** Juli Stallabross – Assistant Licensing officer  
Telephone: (01954) 713024

Chief Environmental  
Health Office  
13 APR 2011  
South Cambridgeshire  
District Council

on 13/4/11  
0185531  
J.

[Insert name and address of relevant licensing authority and its reference number (optional)]

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We Mark... [unclear] being the premises licence holder, apply to vary a  
(Insert name(s) of applicant)  
premises licence under section 34 of the Licensing Act 2003 for the premises  
described in Part 1 below

Premises licence number

SCDL PLO224

Chief Environmental  
Health Office  
11 APR 2011  
South Cambridgeshire  
District Council

**Part 1 – Premises details**

Postal address of premises or, if none, Ordnance Survey map reference, or description	
THE ROYAL OAK 31 West Green Barrington Cambridge	
Post town	Post code
Cambridge	CB22 5RZ

APPROVED FOR  
PAYMENT

Telephone number at premises (if any)

01223 870791

Non-domestic rateable value of premises

£ 16-18 K

**Part 2 – Applicant details**

Daytime contact telephone number

07904 323350

E-mail address (optional)

[Empty box for E-mail address]

Current postal address if different from premises address

[Empty box for Current postal address]

Post Town

[Empty box for Post Town]

Postcode

[Empty box for Postcode]





**Part 3 - Variation**

Do you want the proposed variation to have effect as soon as possible?

Please tick Yes

If not do you want the variation to take effect from

Day	Month	Year

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

*To extend existing opening hours*

*To add regulated entertainment*

*To alter existing times for sale of alcohol*



**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment**

Please tick ✓ yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

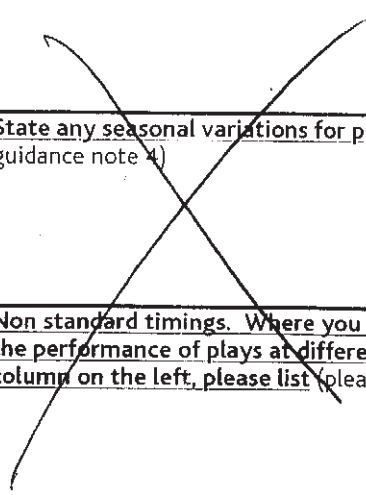
**Provision of late night refreshment** (if ticking yes, fill in box L)

**Sale by retail of alcohol** (if ticking yes, fill in box M)

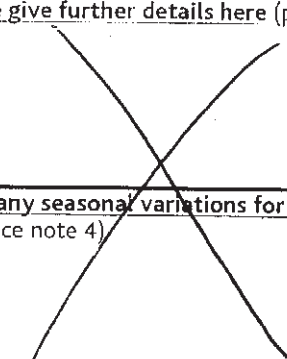
In all cases complete boxes N, O and P



**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<p><b>Please give further details here</b> (please read guidance note 3)</p> 		
Tue					
Wed				<b>State any seasonal variations for performing plays</b> (please read guidance note 4)	
Thur					
Fri				<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<p><b>Please give further details here</b> (please read guidance note 3)</p> 		
Tue					
Wed				<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)	
Thur					
Fri				<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat					
Sun					



**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<del>State any seasonal variations for indoor sporting events (please read guidance note 4)</del>
Tue			
Wed			<del>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)</del>
Thur			
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y]</u> (please read guidance note 2)	
Day	Start	Finish	Indoors	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				

			Outdoors	
			Both	

			<u>Please give further details here</u> (please read guidance note 3)	

			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)	

			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	





Sun			
-----	--	--	--

**E**

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	11.30	11PM	Please give further details here (please read guidance note 3)	Both	
Tue	//	//			
Wed	//	//	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	//	//			
Fri	//	//	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	1	//			
Sun	12.01	10PM			

CHRISTMAS eve 11am - 1am  
New years eve 11am - 2am

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	11.30	11PM	Please give further details here (please read guidance note 3)	Both	
Tue	//	//			
Wed	1	//	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	//	//			

CHRISTMAS eve 11am - 1am  
New years eve 11am - 2am



Fri	//	//	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b>
Sat	//	//	
Sun	12	10pm	

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors <input checked="" type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	11.30	11pm			
Tue	//	//			
Wed	//	//	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	//	//			
Fri	//	//	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	//	//	CHRISTMAS EVE 11am - 1am		
Sun	12	10pm	New year eve 11am - 2am.		

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor <input type="checkbox"/>	
				Outdoor <input type="checkbox"/>	
Mon				Both <input type="checkbox"/>	



Tue			Please give further details here (please read guidance note 3)
Wed			
Thur			
Fri			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)
Sat			
Sun			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
				Outdoors	
Day	Start	Finish	Both		
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					



J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)		Indoors	X
					Outdoors	
					Both	
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing			
Mon	11AM	11PM	Please give further details here (please read guidance note 3)			
Tue	//	//				
Wed	//	//	State any seasonal variations for providing dancing facilities (please read guidance note 4) CHRISTMAS eve 11AM - 1AM NEW YEARS eve 11AM - 2AM			
Thur	//	//				
Fri	//	//	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat	//	//				
Sun	12	10PM				

K

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing			
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)		Indoor	X
					Outdoor	
Mon	11AM	11PM			Both	





Tue	11	11	Please give further details here (please read guidance note 3)
Wed	11	11	
Thur	11	11	
Fri	11	11	State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4) CHRISTMAS eve 11am - 1am NEW YEAR eve 11am - 2am
Sat	11	11	Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun	12	10	

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	11pm	02:00	Please give further details here (please read guidance note 3)	Both	
Tue	11	11			
Wed	11	11			
Thur	11	11	State any seasonal variations for the provision of late night refreshment (please read guidance note 4) CHRISTMAS eve 11am - 1am NEW YEAR eve 11am - 2am		
Fri	11	11	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11	11			
Sun	11pm	02:00			

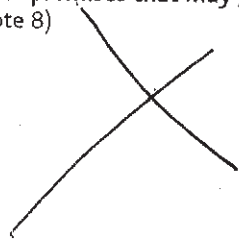


**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	11.30	00.00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)  CHRISTMAS EVE 11AM - 1AM NEW YEARS EVE 11AM - 2AM.		
Tue	11	11			
Wed	11	11			
Thur	11	11	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	11	11			
Sat	11	11			
Sun	12	10.30			

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)



**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)	
Day	Start	Finish	CHRISTMAS EVE 11AM - 1AM NEW YEARS EVE 11AM - 2AM	
Mon	11.00	00.30		
Tue	11	11		



Wed	//	//	<p><b>Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</b></p>
Thur	//	//	
Fri	//	//	
Sat	//	//	
Sun	noon	11.30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

N/a

I have enclosed the premises licence

Please tick  yes

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence



**P**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Promotion will continue as previous  
License holder

b) The prevention of crime and disorder

The proof of age 1-D policy  
No drunks to be served alcohol by staff  
Outside lighting in car park

c) Public safety

All escape routes kept clear + maintained  
All fire equipment serviced yearly  
Adequate first aid equipment  
Trained first aider

d) The prevention of public nuisance

We will ensure noise levels are controlled  
No offensive smells from premises  
Receptacles for waste emptied regularly

e) The protection of children from harm

All children under the age of 18  
to be supervised by an adult.






Please tick  yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature 

Date 07 JUL 11

Capacity OWNER

**Where the premises licence is jointly held signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature .....

Date .....

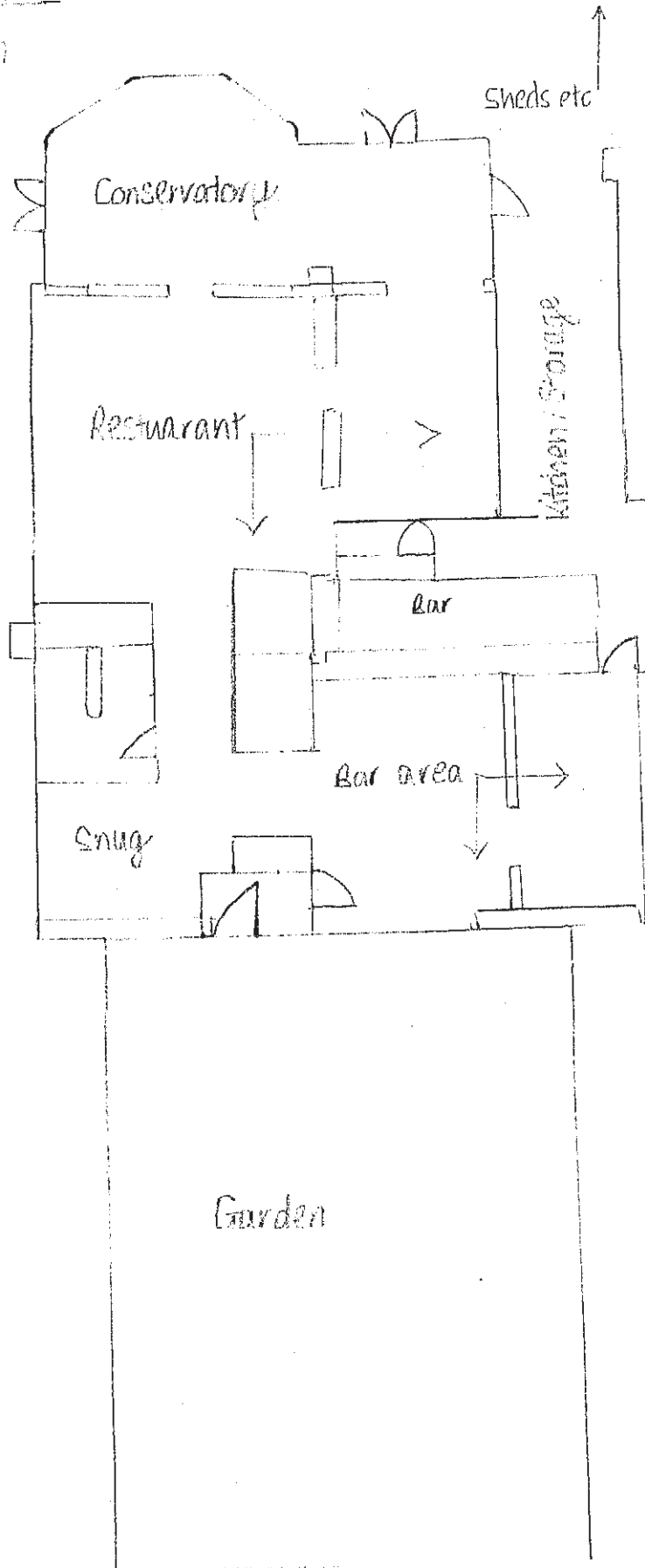
Capacity .....

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 13)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	



The Royal Oak  
Floor Plan

Scale = 1:150 (cont)





The Royal Oak, Barrington



Date 23/5/2011

Scale 1/577

Centre = 538989 E 249474 N

Reproduced from the 2008 Ordnance Survey mapping with the permission of the controller of Her Majesty's stationary office (c) Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.



The Royal Oak, Barrington

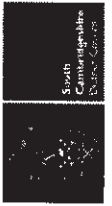


Date 23/5/2011

Scale 1/577

Centre = 538989 E 249474 N

Reproduced from the 2008 Ordnance Survey mapping with the permission of the controller of Her Majesty's stationary office (c) Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.



**Re: Application for variation to a premises licence held under the Licensing Act 2003 in respect of the Royal Oak public house, Barrington.**

My residence is situated near the entrance of the Royal Oak in Barrington where I have lived for 30 years. The public house is an integral part of the village and is surrounded by private properties. I accept the current permitted activities as they relate to a village pub though noise and traffic disturbances are inevitably experienced from time to time.

However, the proposed extension of opening hours and range of noise generating activities could certainly cause a dramatic change in the quality of life in this area of the village if applied as they stand. I am broadly opposed to the proposals as they are presented.

The most objectionable parts of the proposals, in my view, is the opening hour extension to 12.30am on weekdays and 11.30 pm on Sundays. In addition to the noise from music and dancing it should also be noted that, on fine evenings, customers gather to smoke and chat on the Green in front of the pub and indulge in loud talking if not shouting on occasion. This can cause tolerable disturbance already but could become intolerable if extended after midnight.

On the proposals for the extension of music and entertainment, there appears to be no provision for limiting the frequency of these activities. As it stands, they could be held every night without restriction. There must be some formal provision for, say, a maximum number of "entertainment" nights per annum. Also, noise control, based on measurement at various points in the neighbourhood of the building, is clearly essential

Another factor not raised in the proposal is the location in the premises of the noise generating aspects of this entertainment. Events, eg dancing, held in the conservatory area of the building, would be likely to be more intrusive than in the other parts. Any noise radiation assessment should take this factor into account.

It may be worth making a comparison with another noise generating activity in the village. The location of Barrington Hall, where late night events are held, with strict noise control and frequency restrictions, is in a completely different geographical situation to the Royal Oak. The latter is situated on the edge of the village, surrounded by open land. The Royal Oak, in contrast, is surrounded by houses, and many more people are likely to experience noise disturbance if the current proposals go ahead as they stand.

Chief Environmental  
Health Officer  
16 MAY 2011  
South Cambridgeshire  
District Council

*Handwritten signature*

17 May 2011

Juli Stallabrass  
Licensing Officer  
South Cambs District Council  
Cambourne  
Cambridge  
CB23 6EA

by email only

Dear Juli

**Premises Licence Application N° 018351 Royal Oak Barrington**

I acknowledge receipt with thanks the details of this Licence Application and comments as follows:

1. Location of The Royal Oak  
The premises are located in a residential area surrounded by homes.  
The open nature of the Village Green promotes the extent to which noise travels.
2. Premises Open Hours  
If the premises are officially open until 12.30 am, the time for the public leaving the premises would be extended to 1 a.m. I believe that the potential for noise from the customers going home at this time in the morning every night Monday to Saturday is excessive.  
  
New Year's Eve: I believe that to have an official closing time of 2 a.m. is too late, again not taking into account the customer leaving time; this applies throughout the Application.
3. In Annex 3, patrons will need to have the right to carry their drinks outside the pub to the tables provided on the Village Green and on Royal Oak land for this purpose.
4. Nuisance from parked cars:  
There should be no car parking on the Village Green.
- F. Performance of live music (Indoors)  
Providing that the music is contained within the building, not the conservatory, and is not amplified, the applicant would be content except for the proposed New Year's Eve finishing time, see above.
- G. Playing of recorded music (Indoors)  
Amplification of music within the conservatory area should be kept at a lower level. For New Year's Eve timing, see above.
- J. Performance and provision of facilities re dancing (Indoors)  
I was unaware that dancing was to be included in the Application.  
There is very little room to spare within the pub.
- K. Provision of facilities for entertainment similar to I or J (Indoors)  
The Licence Application is deficient in respect to I; comment is therefore not possible other than for J. I have been informed that the Application was sole for a live Jazz trio or recorded music.

on 17/5/11  
JAS



Page two

- L. Late night refreshment (Indoors)  
Council is not content that an additional food service should be operating until 2 a.m. in the morning. This could imply that diners would be leaving at 2.30 a.m.
- M. The sale by retail of alcohol for consumption ON and OFF the premises  
I would be concerned at the late hours for the sale for consumption off the premises inviting young people drinking elsewhere on the Village Green late at night.

... very supportive of the concept of a successful public house provision in the village. Responsible management of the facility within a residential area is a necessity.

Yours sincerely

12/5/11

Dear Myles,

Re: Royal Oak- Barrington

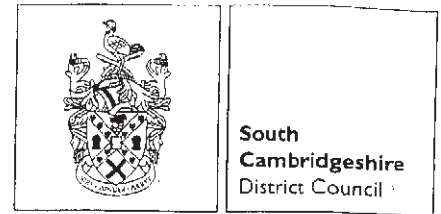
I wish to object against the variation application appertaining to the above premises. I reside next to the public house and cannot understand why such a relatively small pub would want to consider obtaining a license for live music. One of the main attractions of the small peaceful village is the quiet environment it is situated in. Clearly, offering live music would change the identity of the pub and possibly totally change the type of clients that currently frequent the premises. It will most definitely create a public nuisance; I would also be concerned that attracting a younger cliental would generate crime and disorder to a very peaceful and beautiful village. My family has been living in Barrington for over 28 years and I certainly do not want to hear music bellowing out followed by noisy individuals vacating the building and disrupting my family and others sleeping patterns.

Regards,

*Entered on 10/13/11  
12/15/11  
J*

South Cambridgeshire Hall  
 Cambourne Business Park  
 Cambourne  
 Cambridge  
 CB3 6EA

t: 08450 450 500  
 f: 01954 713149  
 dx: 5848 Cambridge  
 minicom: 01480 376743  
[www.scambs.gov.uk](http://www.scambs.gov.uk)



## Memorandum

To: Juli Stallabrass – Licensing Officer  
 From: F. [Name] – Environmental  
 Date: 20<sup>th</sup> April 2011  
 Re: Licensing Act 2003: Application to vary a premises licence at The Royal Oak,  
 31 West Green, Barrington

I am aware that there is no record of formal complaints having been made to this department relating to activities at the before said premises. However, I do have concerns associated with the potential for noise from the premises and would therefore recommend that the following conditions be attached the license should it be granted.

- 1) Notices should be posted close to any exit doors and in the car park, reminding patrons that the premises are located in close proximity to noise sensitive dwellings and that they leave quickly and quietly. (Reason: to minimise any disturbance from customers leaving the premises)
- 2) Avoid wherever possible opening doors unnecessarily and ensure that any windows in the room in which music is to be played are kept shut. (Reason: to reduce the potential disturbance from music being played inside the premises)
- 3) Periodic checks should be made at the boundary of the premises whilst live or recorded music is being played to ensure that no adjacent dwellings will be adversely affected (Reason: to minimise the potential for disturbance to nearby residents)

The aforementioned comments have been made following full consideration in respect of the following:

- British Beer and Pub Association: Effective Management of Noise from Licensed Premises
- Institute of Acoustics: Good Practice Guide on the Control of Noise from Pubs and Clubs

*Emended on 1st page*  
 12/5/11  
*J*

5

**Licensing Act 2003 – Variation Application in respect of The Royal Oak, Barrington**

**Representations from residents of**

We live at \_\_\_\_\_ the Royal Oak, Barrington.  
We are aware of the application to vary the licence at the Royal Oak and wish to make representations.

**Background**

The Royal Oak is set in the small village of Barrington, in the middle of a quiet residential area. There are houses on either side (we are next door to the pub on the Shepreth side) and there are also houses behind the pub (Rhee Meadows). The Royal Oak also has tables on a part of Barrington green in front of the pub. It has to date been run as a country or village pub serving food and keeping what we consider to be "normal" pub hours. It has not been used as a venue for late night functions (such as dancing).

*on 1st/5/11*

We believe that the proposed variation to the licence will bring a significant change to how the pub is operated and will be unreasonably disruptive to its neighbours.

We contend that the variations should not be permitted on the grounds of both PUBLIC NUISANCE and HEALTH & SAFETY. We set out our views below in more detail in relation to each part of the variation application:

**Change to Opening Hours**

We do not agree with the proposal that there should be all-day opening on Mondays to Saturdays given the pub's quiet village location. The extension of opening hours to 12.30am (other than Sundays) is also inappropriate as disruptive to residents many of whom need to get up early to get to work.

**E. Performance of live music, F. Playing of recorded music, G. Performance of dance, J. Provision of facilities for dancing and K. Provision of facilities for similar entertainment**

These are all likely to be noisy and disruptive and the pub's location is unsuitable for large events. Also if a large number of people attend these sorts of events, those who cannot park in the car park will have to park on the road (which would cause safety issues) or on the green causing otherwise avoidable damage to it.

**L. Late night refreshment**

Extension of late night refreshment to 2.00 am is inappropriate as it is likely to be disruptive to local residents.

*Agreement in principle made 15/5/11*

In our view proposed extension of hours to allow for all-day opening on Mondays to Saturdays is not appropriate give the pub's quiet village location.

This page is left blank intentionally.